

Waterfront Plaza
Roof Access Request Form

WATERFRONT PLAZA MANAGEMENT OFFICE
ROOF ACCESS REQUEST FORM

MGMT OFFICE: 532-4750
SECURITY 532-4510
FACSIMILE: 532-4759

DATE: _____ TIME: _____

REQUESTED BY: _____

SYSTEM(S) TYPE: _____

LOCATION(S): _____

REASON FOR ACCESS: _____

ROOF SYSTEM WARRANTY:

ANY ROOF TOP USER THAT ALLOWS THE UNAUTHORIZED PLACEMENT OR INSTALLATION OF MATERIALS OR EQUIPMENT ON OR THROUGH THE ROOF SYSTEM WILL BE SUBJECT TO 1) A BUILDING FINE AND/OR 2) ALL COSTS ASSOCIATED WITH ROOF REPAIRS INCURRED AS A RESULT OF THE NULLIFICATION OF THE ROOF SYSTEM WARRANTY.

IF YOU INTEND ON REPAIRING, MODIFYING, ADDING OR DELETING ROOF TOP EQUIPMENT, YOU MUST SUBMIT ALL PROPOSED WORK PLANS IN ADVANCE TO THE WATERFRONT PLAZA MANAGEMENT OFFICE. UPON REVIEW AND APPROVAL OF THE PROPOSED WORK PLAN BY THE WATERFRONT PLAZA MANAGEMENT OFFICE AND ROOF MANUFACTURER, WRITTEN AUTHORIZATION WILL BE GRANTED.

THIS POLICY SHALL NOT VOID THE TERMS AND CONDITIONS OF ANY LICENSE AGREEMENT, LEASE OR CONTRACT WITH THE OWNER, MANAGER OR TENANT.

ADDITIONAL RULES AND REGULATIONS:

- 1. THERE IS NO SMOKING ALLOWED ON THE ROOF OR IN ANY AREA INSIDE THE BUILDING OR THE BUILDING'S STRUCTURES.
- 2. TRASH IS TO BE REMOVED AT YOUR COST AND EXPENSE. ANY COST INCURRED BY WFP WILL BE FULLY REIMBURSED BY THE LAST CONTRACT SIGNED IN PRIOR TO OUR CLEANING.
- 3. RADIO TRANSMISSION DISCLOSURE, CURRENT UNEXPIRED CERTIFICATE OF INSURANCE AND, IF APPLICABLE, CURRENT LICENSE AGREEMENT, LEASE OR CONTRACT MUST BE ON FILE WITH THE WATERFRONT PLAZA MANAGEMENT OFFICE.

DURATION OF ACCESS:

DATE: _____ TIME: _____

ONSITE CONTACT: _____

TELEPHONE: _____ PAGER: _____ OTHER: _____

APPROVAL: YES / NO REASON: _____

AUTHORIZED WFP REPRESENTATIVE: _____